

December 1, 2021

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.

Selectmen present-Lincoln Cooper, David Shippee, and Jack Joslyn.

Staff present-Joyce Gustavson.

Also present-Frank Bood and Kim Gunn.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: 1) F. Bood referenced the Town's Ordinances stating some going back as far as the 1960's and should be revamped. He would like to see the Town form a committee and he would volunteer to serve on this committee. 2) F. Bood stated that he would like to see the school's minimum budget requirement (MBR) lowered to reduce taxes. In the past few years, the Board of Education has handed significant amounts of money back to the general fund. Enrollment has decreased by approximately thirty-three (33) percent in the past decade, solar panels have been installed, and LED lighting is throughout the building as well as in the parking lot. A letter can be sent to the State asking permission to lower the MBR without having any impact on our funding.

Approval of Minutes: D. Shippee made a motion, seconded by J. Joslyn to approve the 11/17/2021 meeting minutes and the 11/22/2021 special meeting minutes as presented. All voted in favor of the motion.

Correspondence: None.

Unfinished Business:

**a. Commission Vacancies (Inland Wetland & Watercourses Commission, Planning & Zoning Commission, Water Pollution Control Authority, and Zoning Board of Appeals):** D. Shippee made a motion, seconded by J. Joslyn to table this item to the next meeting as there are no candidates. All voted in favor of the motion.

**b. Special Town Meeting for the Sale of 31 Hungry Hill Road:** The Special Town Meeting is scheduled for Thursday, December 9, 2021 at 6:00 p.m. in Room #15 at the Sterling Municipal Building, 1183 Plainfield Pike, Oneco, CT.

**c. Special Town Meeting for Consent Order and Proposal from U.S. Geological Survey Proposal (USGS):** This item has been added as Item II to the Special Town Meeting scheduled for Thursday, December 9, 2021 at 6:00 p.m. in Room #15 at the Sterling Municipal Building, 1183 Plainfield Pike, Oneco, CT.

New Business:

**a. Approval of Bills:** Bills were not available for tonight's meeting.

**b. Consider & Act on 2022 Schedule of Meetings:** D. Shippee made a motion, seconded by J. Joslyn to approve the 2022 Meeting Schedule. All voted in favor of the motion.

**c. Consider & Act on Re-Appointment of Dana Morrow (3 yr. term 12/1/2024) to Planning & Zoning Commission.** D. Shippee made a motion seconded by J. Joslyn to re-appoint Dana Morrow, 65 Gibson Lane, Sterling, CT 06377 to a three (3) year term expiring 12/1/2024 to the Planning & Zoning Commission. All voted in favor of the motion.

**d. Consider & Act on Re-Appointment of Heather George, Town Clerk (4 yr. term expiring 12/30/2025.)** J. Joslyn made a motion seconded by D. Shippee to re-appoint Heather George, 439 Westminster Road, Canterbury, CT 06331 as Town Clerk to a four (4) year term expiring 12/30/2025. All voted in favor of the motion.

**e. Consider & Act on Re-Appointment of Geoffrey Cooper and Alternate Fred Parker (1 yr. term expiring 12/31/2022) to Voluntown/Sterling Transfer Station.** D. Shippee made a motion seconded by J. Joslyn to re-appoint Geoffrey Cooper, 111 Sterling Road, Sterling, CT 06377 and alternate Fred Parker, 53 Jared Hall Hill Road, Sterling, CT 06377 to a (1) one-year term expiring 12/31/2022. All voted in favor of the motion.

**f. Consider & Act on 2020-2021 Board of Selectmen Budget Transfers.** S. Soucy, Treasurer, submitted the Board of Selectmen's FY 2020-2021 Budget Transfer Requests. D. Shippee made a motion, seconded by J. Joslyn to request the Board of Finance to make the following transfers to the Board of Selectmen's 2020-2021 Budget in the amount of \$22,815.27. All Voted in favor of the motion.

**STERLING BOARD OF SELECTMEN  
2020-2021 BUDGET TRANSFER REQUEST**

<b>Budget bottom line overspent</b>		<b>Transfer from Accounts</b>	
Admin-Regular Payroll	\$901.47	Teacher's Retirement	\$14,003.00
Revenue Collector-Payroll	\$7,446.57	EDC	\$8,812.27
Twon Clk-Data Processing	\$1,429.57		
Twon Clk-Dog Report	\$1,276.65		
Elections-Wages	\$812.44		
Bldg-Wages	\$599.92		
Engineering	\$5,097.50		
Transfer Station	\$74.76		
Cemetery	\$2,110.00		
Hwy Garage-Maint	\$3,066.39		
	\$22,815.27		\$22,815.27

**g. Request by K5 Corporation for an Extension for 78,408 Linear Feet, Center Line Striping:**

L. Cooper reported that he received a letter from Ronald Beaudoin CEO of K5 Corporation, dated 11/24/2021 requesting an extension to 5/31/2022 due to material shortages and distribution disruptions not within their control (copy on file). D. Shippee made a motion, seconded by J. Joslyn to grant an extension to 5/31/2022 for K5 Corporation to complete the 78,408 linear feet, center line striping. All voted in favor of the motion.

**h. Request for Refund of Cash Bond for Erosion & Sedimentation Controls for Sterling Materials, LLC in the amount of \$4,921.25 for 220 Newport Road and \$4,921.25 for 258 Newport Road:**

L. Cooper reported that J. Gustavson received an email from Suzanne Laydon Hopkins of Sterling Materials, LLC dated 11/17/2021 requesting a refund of cash bonds for Erosion & Sedimentation Controls for Sterling Materials, LLC in the amount of \$4,921.25 for 220 Newport Road and \$4,921.25 for 258 Newport Road as they are no longer the property owner. D. Shippee made a motion seconded by J. Joslyn to refund cash bonds for Erosion & Sedimentation Controls to Sterling Materials, LLC in the amount of \$4,921.25 for 220 Newport Road and \$4,921.25 for 258 Newport Road. All voted in favor of the motion.

D. Shippee made a motion, seconded by J. Joslyn to inform the new owner that he cannot operate the gravel bank until the following sureties are in place on or before 2/28/2022: 1) Two (2) separate bonds in the amount of \$120,000 each and 2) \$10,000 cash deposit (\$5,000 per site) for onsite inspections for Erosion and Sedimentation Controls. The Town shall revoke the permit if the sureties are not in place. All voted in favor of the motion.

Any Other Business to Come Before the Board of Selectmen: D. Shippee stated that the paving on Jared Hall Hill Road, Margaret Henry Road, and Snake Meadow Hill Road could have been done better by anyone else.

Adjournment: J. Joslyn made a motion, seconded by D. Shippee to adjourn at 7:47 p.m. All voted in favor of the motion.

Attest: \_\_\_\_\_  
Joyce A. Gustavson, Recording Secretary